

COMPANY DESCRIPTION:

Airdyne is a small, privately owned, highly focused aircraft special mission systems engineering, manufacturing and aerospace research firm.

POSITION TITLE: Engineering Manager

LOCATION: Calgary, Alberta, Canada

SUMMARY OF POSITION/ POSITION DUTIES:**Supervision**

- Supervises operational aspects of the organization which consists of engineering professionals and technicians.
- Manages engineering and technical staff with respect to the performance metrics of timely and accurate engineering, attendance, office conduct, and other elements of performance that are measured and critical to a successful commercial operation.
- Provides operational direction to all engineering and technical staff.
- Prepares and Reviews Bids, Proposals, ROMS singularly or as part of a team. Serves as a core member of the proposal team.
- Consultation in and recommend approval of corporate standards to ensure that the operation of the corporation meets executive requirements.
- Oversees policies, procedures, protocols and controls that govern operations.
- Audits and ensures procedures and processes within departments are followed.
- Other duties as assigned

Project Management

- Serves as the engineering nexus with the Program Management Office for the purposes of coordinating resources, planning efforts, and proposing solutions.
- Supports the CTO and PMO or designate(s) in the assigning of roles/resources to projects.
- Participate in planning activities and administer and audit procedures for project feedback and status information to the PMO.

Resource Management

- Support the recruiting of employees via dissemination of resource requirements from programs.
- Assign, direct, and evaluate work; and oversee the development and of staff competence in conjunction with the requirements of the organization.
- Sets goals and objectives: short-term and long-term for regular staff reviews of development and guidance.
- Candidate must be able to plan and organize costs and schedule to ensure a productive and efficient work environment while being able to adjust to multiple demands.
- Exceptional communication skills and strong team leadership experience is required.
- Strong proficiency with PC desktop applications are required.

Reporting

- Oversees preparation of operational analysis reports for reporting to Executive staff.
- Support the automation of the collection, analysis and publishing of these reports.
- Professional communication of information to parties in person, over the phone, via email and via postal correspondence.

Administrative

- Exceptional organizational, written and verbal communication skills and fluency with English are required.
- Applicants must meet eligibility requirements to obtain a CDN Controlled Goods security clearance
- Support departmental budget creation and its administration with Finance.
- Approve budgeted expenditures and make decisions about the purchase of materials or services to support corporate resources.
- Implement approved budgets and monitor.
- Support the selecting of 3rd party suppliers/sub-contractors
- Must be able to travel internationally as needed.
- Candidates for this position must have nothing in their background that precludes international travel and/or access to any military installation.

Supervision Exercised: The Engineering Manager is directly responsible for overall corporate engineering management to achieve the operational direction defined by the Chief Executive Officer.

QUALIFICATIONS:

- Engineering degree with 5-10 years of management experience. Aerospace related management a significant asset.
- Bachelor degree in Engineering

TYPE OF WORK: Lockheed Martin C-130/L-100, Alenia C-27J, or similar.

SALARY AND BENEFITS: Based upon qualifications.

JOB TYPE: Full-time

ELIGIBILITY OF APPLICANTS: Must be legally authorized to work in Canada.

TRAVEL: Yes

RELOCATION: Yes

INTERVIEW TYPE: Telephone or Company Site

All applicants must include a cover letter and salary requirements to be considered.

Cover letter must provide the following:

1. Introduction
2. Reason that individual would be the best fit for the position
3. Questions about the position.
4. Salary Requirements

All qualified applicants will receive consideration for employment without regard to race, national or ethnic origin, colour, religion, age, sex, sexual orientation, gender identity or expression, marital status, genetic characteristics, disability or conviction for an offence for which a pardon has been granted or in respect of which a record suspension has been ordered. No person shall be denied employment opportunities or benefits for reasons unrelated to ability and, in the fulfilment of that goal, to correct the conditions of disadvantage in employment experienced by women, Aboriginal peoples, persons with disabilities and members of visible minorities by giving effect to the principle that employment equity means more than treating persons in the same way but also requires special measures and the accommodation of differences.