

COMPANY DESCRIPTION:

AirDyne is a small, privately owned, highly focused aircraft special mission systems engineering, manufacturing, and aerospace research firm.

POSITION TITLE: Senior Accountant, or to be determined based on responsibilities and duties

LOCATION: Brooksville, Florida, USA

SUMMARY OF POSITION/ POSITION DUTIES:

This new position will be a senior position within the corporate Finance office with the key missions of 1) overseeing the implementation of defense contractor cost + contract accounting practices and 2) understanding and enhanced reporting from the current ERP system including inventory management, job/product costing, variance analysis and 3) understanding of and ensuring policy/procedure compliance with FAR/DFAR, CAS. AirDyne currently has an effective accounting staff in both the Canada and US offices.

RESPONSIBILITIES**Management**

1. Maintains and enforces a documented system of financial and accounting policies and procedures
2. Oversee the operations of the finance department, including the design of an organizational structure adequate for achieving the department's goals and objectives
3. Oversee the financial operations of subsidiary or related corporations, especially their internal control systems, transaction-processing operations, and policies and procedures
4. Determine an appropriate finance software upgrade and replacement plan.
5. Optimization of inventory

Reporting and Analysis

1. Issue timely and complete monthly financial statements
2. Recommend industry benchmarks against which to measure the performance of company operations
3. Calculate and issue financial and operating metrics
4. Manage the production of the annual budget and forecasts
5. Understand cost accounting principles and prepare cost allocations
6. Document rationale for contract bids
7. Calculate variances from the budget and report significant issues to management
8. Provide for a system of management cost reports
9. Provide financial analyses as needed, in particular for capital investments, pricing decisions, and contract negotiations

Compliance

1. Comply with local, state, and federal government reporting requirements and tax filings
2. Audit coordination and liaison.
3. Monitor adherence to internal controls
4. Maintained strong internal control structure
5. Documentation of policies, procedures
6. Comply with GAAP, FAR, DFAR, CAS
7. Audit internal processes including procurement

QUALIFICATIONS:

- Bachelor's degree in accounting and 10+ years of progressively responsible experience

that must include significant experience in optimizing accounting practices in response to cost reimbursable contract types.

- Must be experienced with FAR, DFAR, CAS and DCMA/DCAA audit standards in a smaller manufacturing business environment.
- Preference will be given to candidates with the Certified Public Accountant or Certified Management Accountant designations.
- Candidates for this position must have nothing in their background that precludes international travel and/or access to any U.S. military installation.
- Computer literacy with Microsoft products, accounting software, and ERP software.
- Ability to communicate internally and externally, at multiple levels.

ELIGIBILITY OF APPLICANTS: U.S. citizen or Permanent Resident

TRAVEL: Less than 10%; international to Canada,

RELOCATION: Yes

INTERVIEW TYPE: Telephone and Company Site

All applicants must include a cover letter and salary requirements to be considered.

Cover letter must provide the following:

1. Introduction
2. Reason that individual would be the best fit for the position
3. Questions about the position.
4. Salary Requirements

Airdyne Aerospace participates in E-Verify employment authorization.

Airdyne Aerospace is compliant with 52.222-35, Equal Opportunity for Veterans; and 52.222-36, Equal Opportunity for Workers with Disabilities.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, disability, age, genetic information, or protected veteran status.