

COMPANY DESCRIPTION:

Airdyne is a small creative defense-focused engineering and manufacturing group that looks to solve problems with rapid focused engineering, development, refinement, and deployment.

With broad skills, experience, and quickly focused minds that address objectives with a vision towards maximum functionality, adaptability, precision, and compliance, Airdyne takes pride in the rapidity with which our knowledge and capability is applied to requirements.

<https://airdyne-aero.com/>

POSITION TITLE: Warehouse Associate

LOCATION: Brooksville, Florida, USA

SUMMARY OF POSITION/ POSITION DUTIES:

1. Reports and assists the Stores Manager.
2. Prepares material kits for distribution in accordance with work orders.
3. Maintains inventory of all stock with respect to location, part number, quantity, vendor, date received, date issued, and work order, or disposition assigned.
4. Ensures that all parts and materials are received and documented, in accordance with the shipping invoice, packing slip, C.O.C., and the Purchase Order to include part number, revision, and quantity.
5. Receive, mark/account for internally built materials.
6. Maintains that all incoming and outgoing shipping is documented in accordance with Airdyne procedures.
7. Resolves documentation issues for suspect material received.
8. Maintains a stockroom in accordance with Airdyne procedures.
9. Package/palletize/process shipping utilizing FedEx Ship Manager and/or similar software.
10. Maintain workspace cleanliness and safety.

QUALIFICATIONS

- Required
 - The ability to communicate clearly
 - Read and write clearly
 - Math skills that reflect competence with percentages
 - MS office familiarity
 - Experience with data entry
 - Ability to safely lift 50lbs without assistance
 - Must be on your feet and standing for most of the day
 - Comfortable with full range of local climatic temperatures
 - High school diploma or GED

- Desirable
 - Stock/storeroom experience
 - History of inventory control responsibilities
 - Process development/enforcement
 - Forklift experience

SALARY AND BENEFITS: Based upon qualifications; \$12-\$20 per hour. Company subsidized health insurance. Dental, vision, life insurance available. Vacation earned and PTO available annually.

JOB TYPE: Full-time, 40 hours, hourly

HOURS: Generally, M-Th 0630-1700. 30-minute lunch. Occasional requirements to support manufacturing or shipping requirements on Fridays, Saturdays, or Sundays (on average this occurs 2-3 times per year).

ELIGIBILITY OF APPLICANTS: U.S. citizen or Permanent Resident

TRAVEL: No

RELOCATION: No

INTERVIEW TYPE: Telephone and Company Site

Airdyne Aerospace participates in E-Verify employment authorization.

Airdyne Aerospace is compliant with 52.222-35, Equal Opportunity for Veterans; and 52.222-36, Equal Opportunity for Workers with Disabilities.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, disability, age, genetic information, or veteran status.